



Outdoor Program Associate
Outdoor Journeys - Camp Nawakwa
4650 Jenks Lake Road East, Angelus Oaks CA 92305

Outdoor Journeys is a non-profit youth development organization, which operates a resident camp, Camp Nawakwa, near Angelus Oaks, California. Outdoor Journeys is looking for motivated individuals with a passion for working with youth to serve as Outdoor Program Associate at Camp Nawakwa.

Our Mission:

Inspiring individuals through engagement and education to connect with the natural world.

The Position

The Outdoor Program Associate shall support the mission of Outdoor Journeys Camp Nawakwa in the delivery of the camp experience for rental groups, many of which occur over weekends during the year. Outdoor Program Associate will be responsible for carrying out various program activities, which they will be trained on, for rental group participants. They will be required to deliver these programs in a safe and informative way. Outdoor Program Associate will also support the kitchen in the delivery of food service. They will work with the Cook to prep and serve meals and will assist in the cleanup of these meals. The Outdoor Program Associate will also be responsible for maintaining the camp property and assisting in the cleanup after the rental group departs.

The Candidate shall understand that he/she is an employee of Outdoor Journeys and shall conduct himself/herself as an ambassador of the organization. Outdoor Program Associate report directly to the Director of Group Programs or designate.

The key duties of the Outdoor Program Associate will be:

- Lead rental group participants through full participation in camp programming. These include archery, slingshots, tomahawks, climbing wall, arts & crafts, team building, hiking, nature, outdoor living skills, group games and evening programs.
- Facilitate large and small group activities.
- Assist with prep, service, and cleanup of meals in the kitchen.
- Be a positive role model for participants.
- Monitor the health, well-being and safety of participants.
- Abide by and enforce camp policies.
- Be punctual and prepared for training and when on duty.
- Communicate with campers, families and staff in a mature and professional manner at all times.
- Clean camp areas after programming.
- Keep participants safe at all times.
- Work with Camp Facilities Director for facility needs (housekeeping and maintenance).
- Interact with all attending participants.

1226 N Campus Ave
Upland, CA 91786
(909) 982-5400

4650 Jenks Lake Road East
Angelus Oaks, CA 92305
(909) 600- 4072



- Assist with marketing activities as needed.
- Attend Staff Meetings.
- Other duties as assigned.

Qualifications:

- At least 17 years of age or 16 years old if a graduate from our Teen Academy program.
- Desire and ability to work with children/adults in the outdoors.
- MUST have a positive “can do” attitude, patience, enthusiasm, and integrity.
- Ability to manage multiple tasks and to be accountable.
- Ability to work with a wide-range of children, adults and staff members.
- The ability to take initiative and work both as a team and independently.
- Ability to lift up to 50 pounds and hike up to 5 miles.
- Current Red Cross First Aid & CPR preferred.
- Lifeguard certified preferred.
- Ability to pass background check & TB test.

Compensation & Benefits:

- Dynamic work environment
- Competitive Salary (Salary depending on experience)
- Professional development

My signature below confirms my understanding of the position detailed above.

Print Name: _____

Signature: _____

Date: _____